

AUTHORIZATION FORM



School/Organization Name: Old North UMC Preschool
14610607942C

FOR OFFICE USE ONLY	STUDENT #:	DATE:
Effective date of authorization: <u>09</u> / <u>01</u> / <u>2018</u> Name of student: _____ Type of Authorization Form: <input type="checkbox"/> New Authorization <input type="checkbox"/> Change banking information <input type="checkbox"/> Change payment amount <input type="checkbox"/> Discontinue electronic payment <input type="checkbox"/> Change payment date		
Last Name		First Name
Address		
City	State	Zip
Email		
TUITION PAYMENT PLAN (please check one): <input type="checkbox"/> 9 Month Plan (Sept. through May) <input type="checkbox"/>		
Date of first payment: ____ / ____ / ____ Date of last payment (optional): <u>5</u> / <u>01</u> / <u>18</u>	Payment frequency: <input type="checkbox"/> Weekly on _____ <input type="checkbox"/> Monthly on <u>1st</u> _____ <input type="checkbox"/> Semi-Monthly (transferred on 1 st and 15 th of each month)	Amount of payment per month: \$ <u>142.00</u> \$ _____ \$ _____
CHECKING / SAVINGS	Please debit payment from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (staple a voided check below)	Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____ ⑆ 23456789⑆ 23 23456⑆ 000⑆ Routing Number Account Number Check Number
	I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization. Authorized Signature: _____ Date: _____	
CREDIT / DEBIT CARD	Card Brand (check one): <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/>	
	Card Number:	Expiration Date:
	Name on Card:	
	Billing Address (if different from above):	
	I authorize the above organization to process transactions in accordance with the information above. Signature (as it appears on the card): _____ Date: _____	

If using a checking account, please attach a voided check over the credit/debit card section above. A \$3.00 processing fee will be added to all credit card transactions.